

## CONTRACT FOR EXHIBITING MEMBERSHIP

Name \_\_\_\_\_ Phone \_\_\_\_\_

E-Mail \_\_\_\_\_ Cell \_\_\_\_\_

Address \_\_\_\_\_ Profession \_\_\_\_\_

City and State \_\_\_\_\_ Zip \_\_\_\_\_

Each month, Exhibiting Members may show up to four pieces, no bigger than 48 inches at longest dimension, (space allowing), for free or a suggested donation of \$5 per piece. In addition, three unframed pieces (prints or matted work), covered in clear plastic, may be brought in for three months. All work submitted is judged on presentation and suitability for exhibiting at the Guild.

**INSURANCE:** The Guild will not be held liable for the loss, theft, or damage to art due to any casualty whatsoever. Although proper care will be taken by the Guild in handling work, you are hereby advised that additional insurance for artwork should be covered by the artist.

### **PRICING**

1. Prices should be as moderate as possible. All artwork must be for sale.
2. Price, once decided upon, must remain constant for the duration of the stay at the Guild gallery.

### **CONDITIONS WITH REGARD TO PRICING AND SALES**

Pricing and sales of work must be agreed upon by the artist before acceptance of any work for exhibit.

### **SALES AND GUILD COMMISSION**

1. The Guild of Creative Art will retain a 33 1/3% commission on all sales at the Guild with the following exception: 20% will be retained on sales from artwork exhibited at outside locations such as the Monmouth County Clerk's offices.
2. If the Guild refers a client to an artist for specially commissioned work, the Guild will receive a 10% referral fee from the artist.
3. If a buyer wishes to purchase work seen on the Guild website or at a Guild exhibit, the member is asked to pay the appropriate commission to the Guild, with the sale negotiated by the Guild.

The artist will make every effort to exhibit current work on a monthly basis. For the protection of the artist, all artwork, when brought to the Guild, must be listed in the inventory book and must be signed out when removed.

### **The artist is expected to volunteer in order to keep the Guild vital and thriving.**

#### **Help is needed in the following areas:**

1. Building and Grounds
2. Monthly Shows
3. Grants and Fundraising
4. Marketing
5. Publicity  (must be able to communicate via e-mail)
6. Hospitality
7. Special Events

### **WEBSITE:**

Exhibiting members are entitled to post a bio and up to 10 images in a gallery on the Guild's website. This is explained on our website [Guildofcreativeart.org](http://Guildofcreativeart.org). Go to forms/docs and click on instructions for Individual Web Page Inclusion.

My signature releases the Guild of all responsibility regarding the handling of my work from theft, loss, or damage while said work is in the possession of the Guild at its gallery, any other Guild-sponsored gallery location, or in transit thereto.

Signed \_\_\_\_\_ Date \_\_\_\_\_